

Experience Worksheet for Bachelor's Degree

Enter all experience below and calculate total Experience Credits.
Credits may come from any combination of categories without restriction.

Admin Use Only

College Coursework

Calculate the amount of college credit earned.

Total Semester Hour Credits: (1 credit = 1 Experience Credit) _____ x 1 = _____

Total Quarter Hour Credits: (1 credit = .75 Experience Credits) _____ x .75 = _____

Required Documentation

Official transcript from a college accredited by the US Dept. of Education that shows earned college credit, including college credit exams (CLEP, Praxis, DANTES, DSST, etc.)

Coursework Total: _____

CC: _____

Interpreting Experience

Calculate the number of years worked as an interpreter in each sub-category.

A maximum of 15 experience credits may be earned for each calendar year.

Single Employer: Full-time (min 32 hr/week) - (1 year = 15 Experience Credits) _____ x 15 = _____

Part-time (min 10 hr/week) - (1 year = 7 Experience Credits) _____ x 7 = _____

Required Documentation

Official letter from employer verifying number of years worked as an interpreter and whether on a full or part-time basis.
(minimum 6 months per employer)

Multiple Employers/ Full-time (min 20 hr/week) - (1 year = 15 Experience Credits) _____ x 15 = _____

Freelance Interpreting: Part-time (10 - 20 hr/week) - (1 year = 7 Experience Credits) _____ x 7 = _____

Required Documentation

Notarized letter from candidate verifying number of years and average number of hours worked per week in this capacity

Volunteer Interpreter: Full-time (min 20 hr/week) - (1 month = .5 Experience Credits) _____ x .5 = _____

Part-time (10 - 20 hr/week) - (1 month = .25 Experience Credits) _____ x .25 = _____

Required Documentation

Official letter from supervisor or organization verifying number of months and average number of hours worked per week as an interpreter, including internships.

Interpreting Total: _____

IE: _____

Professional Development

Calculate all continuing education units earned within the last 5 years.

CEUs Earned: (.1 CEU or 1 hour = .02 Experience Credits) _____ x .02 = _____

Required Documentation

For RID Sponsored CEUs:
- RID Transcript or certificate of completion
For non-RID CEUs:
- Certificate or letter of completion for each activity that clearly indicates the activity name, sponsor and number of CEUs or course hours.
Activities can include courses, lectures, seminars, webinars, workshops, mentoring or course development, but must be related to deafness, signed language or interpreting.

Development Total: _____

PD: _____

Total Experience Credits: _____
(120 Experience Credits = Bachelor's Degree)

Total: _____